## Hi <FIRSTNAME>!

Thank you for contacting TeachingMadeEasier. In order to create a list of sight words for your students to trace, you can simply choose Word List as your activity. Then just select one of the Dotted Print with Guidelines fonts (either ZB Style or D'Style) and increase the font size (maybe to 40 pt) so that it is appropriate for their skill level.

If you would like to create a full page for each word, so your students get repeated practice for each one:

- 1. Enter each word, clicking Add Word after each one.
- 2. Select Class Set (10/pg) as your activity.
- 3. Select a dotted print font from the drop-down menu under Font.
- 4. Click Create Activity.

In order to use our special fonts, you will need to install the custom font pack on your computer if you have not already done so.

To do so, first disable any anti-virus programs on your computer while you are installing the font package.

Go to the link below, click on the link for Windows or Mac (depending on what you are using), then click on Run (NOT Save) and follow the instructions on the screen.

http://www.TeachingMadeEasier.com/download fonts.html

Hope this helps! Please let me know if I can be of any further assistance.

Michele Rousseau michele@TeachingMadeEasier.com

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## Hi <FIRSTNAME>!

I apologize if there was some confusion about our pricing plan. Basically, our standard renewal rate has always been (and still is) lower than our standard fee for a new membership. Because you may have joined using a special offer, your renewal rate may NOT be less than you paid for your initial membership.

Our regular price for an initial subscription to TeachingMadeEasier has been \$36 for approximately five years. At times, however, we offer special rates by e-mail or at conferences as well.

For many years, our renewal rate was \$27. According to our records, that is what you paid for your renewal in both 2007 and 2008. Last March, we increased our renewal price to \$33 to bring it more in line with our initial subscription price and the actual value of the site.

I can offer you a coupon code of ERNW for early renewal that will give you a price of \$29. You can renew online with a credit card at any time to extend your membership for a year from its current expiration date. To do so, simply log in at the following link:

http://www.TeachingMadeEasier.com/renew.asp

Enter ERNW as the Coupon Code where requested and click Update to see the \$29 price displayed on the screen before continuing with your order.

Hope this helps! Please let me know if I can be of any further assistance.

Michele Rousseau michele@TeachingMadeEasier.com